

Documents required for the application for a Deutschlandstipendium at Nuertingen-Geislingen University - Award procedure for Fall Semester 2020/21 and Spring Semester 2021 (as of July 15, 2020)

Please submit proof for ALL the information provided, otherwise it cannot be considered in the selection process. All attached documents must be in PDF format.

- Signed tabular curriculum vitae
- Study applicant:
 - Bachelor degree programs: University entrance qualification; if issued abroad: translated and converted into the German grading system (e.g. certificate issued by the “Studienkolleg” or the “Regierungspräsidium”).
 - Master degree programs: Your final grade from your previous degree program (either degree certificate issued by the university or a document stating the provisional final grade). Please note: You do not need to submit a certified translation into German of your degree certificate from a foreign university or of the document stating the provisional final grade; the foreign document is sufficient.)
- Students: Document detailing your results at Nuertingen-Geislingen University so far (“Notenbescheinigung” from FlexNow).
- Students: enrolment certificate
- Study applicants: official letter of admission
- bank data, including tax identification number
- If applicable, documentation of Bafög (German Federal Law concerning the promotion of education and training) student grant
- If applicable, the following documents for
 - Special achievements, awards and prizes
 - Previous practical experience \geq 6 months (with certificate or similar)
 - Previous professional life \geq 1 year in an occupation requiring formal training (with certificate or similar)
 - Social engagement \geq 1 year in leading position, e.g. voluntary work in clubs or societies etc.* (with certificate or similar)
 - Involvement in University Committees of at least 2 semesters (such as ASTA/USTA, “Verfasste Studierendenschaft” (Students’ Union), “Fakultätsrat” (Faculty Council), Senate or working as a student tutor etc.* (with certificate or similar)
 - exceptional personal or family circumstances* such as:
 - illnesses and disabilities (certificate, official confirmation of the degree of disability)
 - caring for your children (birth certificate and current confirmation of registration “Meldebestätigung”),
 - caring for close relatives in need of assistance,
 - helping in the family business,
 - non-academic family background or overcoming barriers in the personal educational path (document stating the parents’ highest level of education, a sworn statement signed by you confirming this is sufficient); school (graduation) reports)
 - migratory background (a sworn statement signed by you confirming this is sufficient)

* provided that in the period from March 1, 2019 to August 31, 2020